# Volunteer Role – Event day Assistant

To support the Event Manager with the planning, co-ordination, logistics and delivery of the event as required.

## Time commitment

* The time commitment for this role is very flexible, you can volunteer for one day or many more depending on the events you choose to help with.

## What does the role involve?

* This role is all about getting stuck in! Tasks will vary, allowing you to be involved in many elements of the event such as: pre-event planning, set up, de-rig, cheering, event co-ordination tasks and much more!
* Assist with arranging ‘on the day’ requirements as required by the Event Manager, ensuring that event participants have a great time!
* Depending on the event you attend, tasks include but are not limited to: setting up branding, covering registration, bag drop or stalls, cheering on our participants, co-ordinating sports massages, escorting participants to the post-race reception, handing out medals, helping at one of our Sense Stations or marshalling the route.

## Location

* Varied - depending on the event chosen

## What skills or experience are required?

* Reliability and punctuality
* Able to work independently using own initiative
* Friendly with good interpersonal skills
* Able to work in an environment with dogs
* Able and willing to undertake any training relevant to the role

## What will I get out of it?

* Support Guide Dogs to provide services that enable people who are blind and partially-sighted to enjoy the same freedom of movement as everyone else
* An understanding of how the different parts of Guide Dogs work
* An opportunity to attend Guide Dogs events across the U.K
* An opportunity to build experience for your CV
* Payment of out of pocket expenses in line with Guide Dogs volunteer expenses policy

## What support / training will I get?

* Volunteer induction to Guide Dogs and to the role
* Regular and ongoing support from your supervisor before, during and after the event you support
* General and specific communications from Guide Dogs as relevant to your volunteering

## Will I need to do a Disclosure check?

No

## Minimum Age?

18

## This role is managed by:

Events team

## End of document